

**Terms of Reference**  
**for the Peacebuilding Fund Advisory Group**

**I. Background**

1. The General Assembly in its resolution 60/287 of 8 September 2006, endorsed the Arrangements for the Establishment of the Peacebuilding Fund as contained in the report of the Secretary-General, A/60/984, on this subject.
2. The Peacebuilding Fund (PBF) will have an overall target of \$ 250 million to be provided through voluntary contributions. It will be used to support interventions that are of direct relevance to peacebuilding and will help address critical gaps in the peacebuilding process. The Fund will be used to support national authorities' efforts to build capacities in a variety of areas including for the establishment of essential services as well for other critical interventions that help authorities to respond to imminent threats to the peacebuilding process.
3. Consistent with the Terms of Reference of the Peacebuilding Fund, an independent Advisory Group will be appointed by the Secretary General. The Advisory Group will provide advice and oversight on the speed and appropriateness of the Fund allocations and will examine performance and financial reports on its use in order to ensure accountability and transparency.
4. Based on the above, the following terms of reference outline the principal functions, membership and procedures of the Advisory Group.

**II. Key Functions**

5. The PBF Advisory Group will provide periodic policy guidance and expert advice to the Secretary-General on the use and impact of the Fund. In providing strategic guidance and advice, the PBF Advisory Group will:
  - 5.1 Review the timeliness and appropriateness of Fund allocations;
  - 5.2 Assess the overall impact of the Fund against stated objectives in the national priority plan;
  - 5.3 Review the performance and management of the Fund, including reporting and evaluation of results achieved;
  - 5.4 Assess Fund levels and recommend Fund replenishment;
  - 5.5 Provide input to the review of the Terms of Reference of the PBF no later than 2 years after their adoption;

5.6 Consider the effectiveness of, and provide recommendations on, the PBF website.

6. In performing the above functions, the Advisory Group will make recommendations to the Secretary-General, through the Assistant Secretary-General for Peacebuilding Support, on improving the Fund's performance, as appropriate.

### **III. Meetings and Reporting**

7. The PBF Advisory Group will meet twice a year to review the implementation performance of the Fund, and to support its replenishment. The Advisory Group may also be convened on an ad-hoc basis on the recommendation of the Secretary-General to consider specific issues, as appropriate. Members may also be requested to deliberate on issues presented by electronic means, including through the use of communication tools such as tele or video-conferencing when feasible.
8. The Advisory Group will operate and make decisions on the basis of consensus. Meetings of the Advisory Group can be held in cases where not all members of the Group are able to attend. However, a quorum of no less than 7 (seven) members, participating in person or through tele or video-conference link, is required.
9. The Advisory Group will issue, in a timely manner, a summary record of each of its meetings. Such reports shall be made available by the Peacebuilding Support Office (PBSO) on the PBF website. The PBSO will provide secretariat services for meetings of the Advisory Board.

### **IV. Composition and Selection**

10. The Advisory Group will be appointed by the Secretary-General on the basis of nominations from Member States. Up to 10 eminent persons will be appointed from all regions, including countries contributing to the Fund.
11. Member States are encouraged to nominate renowned senior experts with a relevant profile in areas related to peacebuilding and post-conflict recovery at the national or international level. Additional experience related to the management and oversight of financial resources is desirable, as is experience with the UN system.
12. In selecting members from amongst the nominations received, due consideration will be given to attain an appropriate mix of skills required to provide effective oversight of the fund.

### **V. Term of Office**

13. Member will be appointed for a two-year term, and will be eligible to serve no more than two consecutive terms (four years).

## **VI. Chair and Vice-Chair**

14. The Secretary-General will designate a Chair from amongst the Members of the Advisory Group. Members of the Advisory Group will select amongst themselves a Vice-chair. Both the Chair and the Vice-chair shall serve for the duration of their term of office as members of the Advisory Group (two years).

## **VII. Remuneration**

15. PBF Advisory Group members will not receive remuneration for their service, but will be entitled to travel grants and per diem expenses in line with United Nations rules and procedures in order to attend Advisory Group meetings.

6 September 2007